

FORMAT FOR REPORTING LOSS OF SHARE CERTIFICATE

Date: _____

From: <Please write name and address hereinbelow>

Tel No (office): _____
(residence): _____

Email: _____

To
J. L. Morison (India) Limited
'Rasoi Court' 20, Sir R. N.
Mukherjee Road, Kolkata - 700 001

Dear Sir,

Ref: Folio No. _____
Sub: Loss of share certificate

I/we, are holding ___ Equity Shares of Rs. 10/- each under the above folio.

This is to inform you that the following share certificate(s) has been lost/ misplaced by me/us on _____/ during _____:

Certificate No.	Distinctive No(s).		No. of Shares
	From	To	

We request you to please note the above and intimate me/us the procedure for issue of duplicate share certificate.

I/we confirm that the above mentioned share certificate(s) are not sold/ pledged or given to anyone for any consideration and declare that what is stated above are true and correct to the best of my/our knowledge and belief.

Thanking you,

Yours faithfully,

(Signature of sole/first holder) (Signature of 2nd holder) (Signature of 3rd holder)

Note: Kindly send the request duly signed by the Registered Shareholder to CB Management Services PRIVATE LIMITED, P-22, Bondel Road, Kolkata - 700 019. On checking the details, the formalities required for issuing the Duplicate Certificate will be intimated to the Registered Shareholder.